

DRAFT
Suffolk Regional Local Human Rights Sub-Committee Meeting Minutes
5268 Godwin Blvd.
Suffolk, VA

February 12, 2013

Committee Members Present:

- Steven Alexander, Chair
- Nola Butler
- Tina Copeland

Others Present: Reginald Daye, Regional Advocate

SRLHRC Affiliates Present: *Baker's Home, Inc.* (Claudette Jones, Stephanie Olds), *Better Care Family Homes, Inc.* (Dr. Pedro Becerra), *Braley and Thompson, Inc.* (Patricia Berg), *Citadel Family Services, LLC* (Brian Glover), *Community Supported Training Organization, Inc (CSTO)*, (Georgiana Smith), *Quality Care Community Services, Inc.* (April Campbell), *Quality Community Supports, Inc. (Juliet Sawi)*, *Rehobeth Residence (Cheral Dixon, Stephanie Barco)*, *Sentara Obici Hospital* (Dana P. Miller), *Sisters Developing Growth and Change, LLC* (Zenda Jones, CEO), *Visions Community Services, LLC* (Eulamae Myers), *Western Tidewater Community Services Board* (Cheryl Collier), *Zuni Campus – Presbyterian Homes* (E. Byron Nagle, Juliette Batten)

I. CALL TO ORDER:

- ✓ The meeting was called to order by Mr. Alexander at 8:40 AM.

II. ACKNOWLEDGEMENTS AND INTRODUCTIONS:

- ✓ Mr. Alexander asked all in attendance to introduce themselves and to indicate their role or respective organization.

III. ADOPTION OF AGENDA:

- ✓ Mr. Alexander asked for approval of the Agenda; it was approved.

IV. REVIEW AND APPROVAL OF MINUTES:

- ✓ Mr. Alexander stated this is a review and approval of the draft minutes from December 4, 2012. The minutes were approved.

V. PUBLIC COMMENTS:

- ✓ Mr. Alexander asked if anyone from the public was present and wishes to make any comments.
None were present.

VI. TREASURER AFFILIATES' REPORT:

- ✓ No report was provided. It was noted that the Treasurer's report is for providers' purposes only.

VII. REGIONAL ADVOCATE'S REPORT:

- ✓ Mr. Daye reminded affiliates of training on the use of the State Computerized Human Rights System. Several of the affiliates have attending a training session. This system will be used by affiliates to report serious injuries and complaints. Mr. Daye advised the affiliates to submit questions regarding the CHR System to Ms. Margaret Walsh.
- ✓ Mr. Daye reminded the affiliates of the current vacancy on the SRLHRC. This vacancy must be filled by March 2013 or the State Human Rights Committee will have to take action. This action could be as drastic as disbanding the committee. If this occurs, all the affiliates will be out of compliance and subject to licensing sanctions. A representative from the State Committee attended a Local Human Rights committee that had a

vacancy for a year. The State Committee was ready to take action, but that the local committee had filled the vacancy.

- ✓ A copy of all of quarterly reports and annual reports were to be sent to each committee member two weeks prior to the meeting.

VIII. CHAIR COMMENTS

- ✓ After Closed Session, Mr. Alexander requested that each affiliate be advised that a brief program description be in the form of a short paragraph in bold lettering on the first 2013 quarterly report (1/13 to 3/31/13). This report and description of services should be sent to each committee member before the next meeting on May 14, 2013. This will help the LHRC learn what type of service each of you provide.

IX. PROGRAM 4th Quarter UPDATES AND 2012 Annual HUMAN RIGHTS REPORT:

Zuni Campus – Presbyterian Homes & Family Services: Mr. Nagle submitted the quarterly report. From 10/1/12 to 12/31/12, there were 1 abuse allegations. Affiliate served 41 consumers. Zuni has requested a closed session.

Western Tidewater Community Services Board: Ms. Collier submitted the quarterly report. WTCSB serviced 2,113 this quarter. There were 5 allegations of abuse and neglect. WTCSB has requested a closed session.

Visions Community Services, LLC: Ms. Myers reported that Visions served 34 individuals this quarter. There were no complaints or human rights violations and no incidents of abuse and neglect this reporting period.

Sisters Developing Growth and Change: Ms. Jones reported that they had the final review was Licensed on November 13, 2012.

Sentara Obici Hospital: Ms. Miller reported there were no complaints made regarding Human Rights violations during this quarter. 87 consumers were serviced this quarter.

Rehobeth Residence: Ms. Dixon submitted her quarterly report. There were no allegations of abuse and neglect. Rehobeth Residence served 11 consumers.

Quality Community Supports, Inc.: Ms. Sawi reported that affiliate serviced 28 consumers. There were no complaints or human rights violations and no incidents of abuse and neglect this reporting period.

Quality Care Community Services, Inc.: Ms. Campbell reported there were no complaints of human rights violations or allegations of abuse/neglect this past quarter. They are currently serving 8 individuals in their In-Home program.

CSTO, Inc.: CSTO, Inc. reported they are currently providing Supportive In-Home services to 39 individuals. Rose Marie group home has two male residents and Kempsville group home has two female residents. CSTO Inc. had no incidents of abuse and neglect.

Citadel Family Services, LLC: Mr. Glover reported they served 13 individuals during this quarter. There were no allegations of abuse and neglect.

Brale and Thompson: Ms. Berg reported they had no incidents of consumer rights violations this reporting period. They serviced 5 Mental Health Services consumers and 4 OMH consumers.

Better Care Family Homes, Inc.: Dr. Becerra was given a deferral of submitting their quarterly report. The report will be submitted during the May 14, 2013.

Baker's Home, Inc.: Ms. Jones submitted their quarterly report. There were no allegations of abuse and neglect. Consumers serviced: MHS – 97; PSR- 93; PHP – 0; Day Treatment - 0

X. OLD BUSINESS: None

XI. NEW BUSINESS: None

XII. EXECUTIVE SESSION:

The SLHRC made a motion and the Committee voted to go into Executive Session (Closed Session) per VA Code 2.2-3711A to discuss client information exempt from public disclosure for the purpose of reviewing abuse, serious injuries and deaths and behavioral plans for the following programs:

- Zuni – Presbyterian Homes
- Citadel Family Services, LLC
- WTCSB

The SLHRC voted to come out of closed session at 10:00 AM. Upon reconvening in Open Session, each member of SLHRC certified that, to the best of each Committee Member's knowledge, only public business matters, lawfully exempted from statutory open meeting requirements and only public matters identified in the motion to convene the Executive Session were discussed in accordance to Virginia Code 2-2-3711A., concerning the above referenced programs.

RECOMMENDATIONS:

- ✓ **Zuni – Presbyterian Homes: No recommendations.**
- ✓ **Citadel Family Services, LLC: No recommendations.**
- ✓ **WTCSB: No recommendations.**

The next meeting is scheduled for May 14, 2013 at WTCSB at 8:30 AM.

Meeting adjourned at 10:00 am.

Respectfully Submitted by,

Claudette B. Jones
Baker's Home, Inc.